



If printed this document is UNCONTROLLED

Grants and Donations Policy - AG-F-

Primary Responsibility	Church Treasurer and Trustees of WBC
------------------------	--------------------------------------

Issued	To be agreed
Status	May 2024
Review Period	3 years
Next Review Date	May 2027

DISTRIBUTION

Original	Church Office
Copy	Trustees
Copy	Minister
Copy	External Fund-Raising Team

1. Introduction

This Grants and Donations Policy is designed to ensure due diligence and an appropriate documented and efficient process to fundraising. Monetary donations may be made by an individual or a charitable organisation or trust.

2. Purpose

The purpose of the policy is to ensure that all fundraising is appropriate, documented, ethical and efficient in line with the Christian ethos of Wymondham Baptist Church, it should not include raising funds through raffles, gambling etc. or other such activities that might cause financial hardship - advice should be sought from the Leadership Team if members are unsure about any such activity.

In order to continue the work of the many areas of Wymondham Baptist Church the church will when necessary apply to a variety of grant making trusts and organisations as well as to the church fellowship.

Wymondham Baptist Church (CIO) seeks and can accept donations and grants from the following sources:-

- Donations from individuals in the local church
- Donations from individuals in the UK and overseas
- Grants from charitable trusts and foundations in the UK and overseas
- Donations and support from companies in the UK and overseas
- Donations from legacy bequests

3. Donation Process

Regular attenders of the church make contributions to fund the running of the church. All regular giving from the church fellowship will be tithed - this will be calculated as part of the annual budget setting process. Recipients of this tithe will be reviewed each year by the Leadership Team and agreed by the church meeting at the beginning of each calendar year. On occasions the church fellowship will be asked to contribute to particular additional areas of expenditure, this giving will also be tithed. The recipient of the tithe of any additional fellowship giving will be agreed by the church.

Certain forms of grants, donations, sponsorship and gifts will be subject to review prior to acceptance. All conditions of grants will be reviewed in order to ensure that these are in line with the Christian ethos and vision of the church and not in opposition to this.

Should any concern be raised about the gift/grant this will be referred to the Leadership Team (Trustees) for their consideration and approval.

A clear record of all grants/funding applied for and received or not received will be kept and regularly reported to the Leadership Team (Trustees).

The final decision whether to accept or reject a potential donation will be the responsibility of the Leadership Team (Trustees).

The Trustees have zero tolerance for abuse, including discrimination, bullying and sexual harassment, not only for fundraising staff and volunteers but anyone who is involved with the church. We will maintain a culture of respect and equality, will

ensure that there are processes to raise concerns that everyone is aware of and is confident to use and we will deal with any allegations of abuse promptly and sensitively.

4. Acceptance Principles

Wymondham Baptist Church accepts that some sources of funding or potential support may create risk of causing significant damage to the reputation, Christian ethos and vision of the church. These donations/grant applications will be rejected if there is any doubt of the integrity of the source.

We will not place any undue pressure on individuals to donate.

We do not either solicit nor accept donations from anyone whom we know or think may not be competent to make their own decisions

We are sensitive to any particular need a donor may have and their vulnerability.

We will not fundraise by door to door collections or by telephone cold calling.

If supporters wish their donation/grant to be used in a specific way, or for a specific purpose, they may make a restricted donation by providing written instructions with their donation. We will always respect this.

Donations will not be acknowledged by naming any area or room in the church.

No grants, donations, sponsorship or gifts will knowingly be accepted from any organisation involved in the following:-

Production of tobacco

Manufacture or dealing of arms

Manufacture or promotion of alcohol

Promotion of gambling

Provision of pay-day loans

Exploitation of women, men or children (including pornography)

Human Rights abuses, including any form of child abuse

Environmental degradation

Political promotion, including political party activity

Wymondham Baptist Church will not approach or accept any monies from the National Lottery or grant making bodies linked to the Lottery.

5. Specific Fund Raising

At certain times the church may wish to raise funds for specific projects, for example the building extension planned for 2025. The Leadership Team should appoint attendees/members of the church to raise funds for a project. It is the

fund-raising team who will be responsible for conducting all necessary research and background investigations when applying for external funding.

Record of amendments

Date	Revised pages	Details of revision

Registration with Fundraising Regulator under consideration.